

**Mission**

*The mission of the Fire Department is to ensure the health, safety, and well-being of our community by providing a wide range of innovative services.*

**Vision**

*"To set the standard for excellence and innovation in public safety."*

**Department Description**

Clearwater Fire and Rescue is divided into three divisions: Support Services, Operations, and Fire Prevention Services. There are 201 fire-fighting, emergency medical services, management staff and support staff full time equivalent positions allocated to support and protect the City and the unincorporated areas of Pinellas County within the Clearwater Fire District.

The internationally accredited Department serves a fire district with a total area of 40.7 miles with a permanent population of approximately 137,310 residents, which increases to over 160,000 during peak tourist season. The community is being served by eight fire stations strategically located to provide expeditious response times throughout the City. We are a full service Fire and Rescue Department providing non-emergency and emergency response services, including: Fire Prevention, Public Fire and Life Safety Education, Building Plan Review, Inspections, Basic and Advanced Life Support Rescue (BLS and ALS), Fire Suppression, Technical Rescue and Marine Rescue. In addition to the engine companies at each station (six ALS and two BLS), the Department also responds with five Advanced Life Support (ALS) rescue units, two truck (Aerial) companies, and one squad/heavy rescue/air supply unit. Two Assistant Chiefs who divide the response area supervise this complement of equipment on a 24-hour basis.

Fire and Rescue supports several community programs, such as but not limited to: Chaplainship, Special Needs Evacuation, Smoke Detectors, Fire Explorers, Honor Guard, Juvenile Fire Setters, and Shelter Care.

<b>DEPARTMENT SUMMARY</b>					
	<b>Actual 2008/09</b>	<b>Actual 2009/10</b>	<b>Budget 2010/11</b>	<b>Budget 2011/12</b>	<b>% Change</b>
Administration	652,463	640,182	644,030	486,900	-24%
Support Services	2,843,124	2,724,182	2,281,960	2,315,380	1%
Fire Prevention Services	722,727	758,932	809,120	813,310	1%
Fire Operations	11,000,322	12,229,511	12,305,920	12,193,570	-1%
Emergency Medical	6,010,463	6,052,287	6,365,560	6,231,960	-2%
<b>Total Fire</b>	<b>21,229,099</b>	<b>22,405,094</b>	<b>22,406,590</b>	<b>22,041,120</b>	<b>-2%</b>

<b>DEPARTMENT FULL TIME EQUIVALENT POSITIONS</b>				
	<b>Actual 2008/09</b>	<b>Actual 2009/10</b>	<b>Budget 2010/11</b>	<b>Budget 2011/12</b>
Fire Administration	10.0	9.0	9.0	8.0
Support Services	2.0	2.0	3.0	3.0
Fire Prevention Services	8.0	8.0	8.0	8.0
Fire Operations	130.0	130.0	126.0	123.0
Emergency Medical Services	62.0	62.0	59.0	59.0
<b>Total Fire Department</b>	<b>212.0</b>	<b>211.0</b>	<b>205.0</b>	<b>201.0</b>

### Department Highlights

- ❖ The Fire Department is supported by 201 full-time equivalent positions, a reduction of four (4) positions from the 2010/11 budget. This reflects the elimination of one Staff Assistant in the Fire Administration program; and three Lieutenants in the Fire Operations program. Although the FTE position is not recommended to be eliminated, the Deputy Chief position is not funded in the proposed budget and will not be filled in fiscal year 2011/12.
- ❖ Overtime costs across the department are budgeted at \$654,010, approximately 1% less funding than the 2010/11 budget.
- ❖ Personnel costs represent 82% of the Fire Department total operating budget.
- ❖ The Fire Department personnel budget reflects only budgeted step increases for IAFF union employees. No general wage increases are budgeted for fiscal year 2011/12.
- ❖ Debt service costs for the department have increased by \$133,750 or 35% in this budget due to the purchase of two new engines in fiscal year 2010/11.
- ❖ A transfer of \$87,950 to the Central Insurance Fund is budgeted for liability insurance on EMS vehicles. This is a 7% decrease from the 2010/11 budget.
- ❖ Contributions to the Capital Improvement Fund total \$362,740 to support Fire projects for fiscal 2011/12, a 3% decrease from the previous year.
- ❖ There have been no other significant changes in the Fire Department 2011/12 budget. The budget for the Department reflects a 2% decrease from the 2010/11 budget.

**Program Description**

Fire Administration provides direction and exercises all operational, support, and administrative control for Fire and Rescue activities. Functions include supervising budgeting and payroll responsibilities, including corollary programs relating to the County Fire and EMS district. Fire Administration provides operational business and strategic plans; analyzes operations for cost effectiveness; represents the Department with government entities and other fire divisions and personnel. All Department contracts and grants are produced, prepared, and/or reviewed by this office in conjunction with the City Manager and City Attorney's Offices. Additionally, Administration establishes, reviews, and updates operational directives, policies, and procedures, as well as council agenda items and department bulletins. The Administration program also includes public information and marketing coordination and special projects, such as department accreditation, insurance service office rating (ISO), and facility construction.

<b>PROGRAM SUMMARY</b>					
	<b>Actual 2008/09</b>	<b>Actual 2009/10</b>	<b>Budget 2010/11</b>	<b>Budget 2011/12</b>	<b>% Change</b>
Personnel	607,019	590,244	608,080	446,220	-27%
Operating	2,000	2,129	2,000	1,000	-50%
Internal Services	37,800	42,165	33,950	39,680	17%
Debt Service	5,644	5,644	-		n/a
<b>Total Fire Administration</b>	<b>652,463</b>	<b>640,182</b>	<b>644,030</b>	<b>486,900</b>	<b>-24%</b>

<b>PROGRAM FULL TIME EQUIVALENT POSITIONS</b>				
	<b>Actual 2008/09</b>	<b>Actual 2009/10</b>	<b>Budget 2010/11</b>	<b>Budget 2011/12</b>
Fire Administration	10.0	9.0	9.0	8.0
<b>Total Fire Administration</b>	<b>10.0</b>	<b>9.0</b>	<b>9.0</b>	<b>8.0</b>

## Program Description

The Support Services Division is made up of the Logistics Bureau.

**Logistics Bureau** – This Bureau, headed by a Logistics Manager, ensures all fire equipment, apparatus, and facilities are extensively researched, planned and acquired to ensure compatibility with existing systems and appropriateness for Fire and Rescue present and future mission accomplishment. Logistics also maintains all equipment, exhaust and pressure fans, chain saws, portable generators, pneumatic bags, foam systems, nozzles, specialized valves, tanks, pumps, radios, pagers, and breathing apparatus.

Research and development on new products, equipment, apparatus and technologies is performed through this program to help determine future purchases into the Fire and Rescue Department. Major project management, such as station construction and building renovations, is managed with the expertise of Fire and Rescue personnel.

The Storeskeeper for the Department works in conjunction with Administration and the Operations Division to purchase, store and distribute all of the needed operational supplies. A SCBA Maintenance Technician maintains the department's self contained breathing apparatus (SCBA) and performs in-house equipment maintenance and repairs.

PROGRAM SUMMARY					
	Actual 2008/09	Actual 2009/10	Budget 2010/11	Budget 2011/12	% Change
Personnel	1,370,276	1,256,047	463,050	528,590	14%
Operating	719,095	661,404	886,740	878,270	-1%
Internal Services	591,767	607,481	640,640	609,670	-5%
Capital	5,986	32,880	37,600	23,630	-37%
Transfers	156,000	166,370	253,930	275,220	8%
<b>Total Support Services</b>	<b>2,843,124</b>	<b>2,724,182</b>	<b>2,281,960</b>	<b>2,315,380</b>	<b>1%</b>

PROGRAM FULL TIME EQUIVALENT POSITIONS				
	Actual 2008/09	Actual 2009/10	Budget 2010/11	Budget 2011/12
Support Services	2.0	2.0	3.0	3.0
<b>Total Support Services</b>	<b>2.0</b>	<b>2.0</b>	<b>3.0</b>	<b>3.0</b>

# FIRE PREVENTION SERVICES

## Program Description

**Fire Prevention Services** – Fire Prevention Services is comprised of two bureaus, Fire Inspections & Investigations and Construction Services.

**Fire Inspections & Investigations Bureau** – The Division Chief/Fire Marshal serves as the Fire Chief's designated code enforcement official referred to the Florida Fire Prevention Code as “The Authority Having Jurisdiction”.

The Fire Marshal serves as investigator for the determination of the origin and source of all fires. This individual is also assigned to investigate and respond to questions or complaints from the public and City officials.

**Construction Services Bureau** – This Bureau evaluates and ensures that all plans submitted for construction, renovation or alteration permits meet the standards of the Florida Fire Prevention Code. The staff of the Bureau meets with development, design, and construction professionals as needed to ensure that project planning, development, and construction are compliant with the applicable codes and guidelines. Additionally, the plans reviewer for each permitted job is responsible for conducting the required field inspections to ensure the permitted work is code compliant.

PROGRAM SUMMARY					
	Actual 2008/09	Actual 2009/10	Budget 2010/11	Budget 2011/12	% Change
Personnel	668,393	695,507	741,850	740,200	0%
Operating	13,089	14,762	13,000	8,000	-38%
Internal Services	37,207	40,053	54,270	65,110	20%
Capital	22	8,610	-	-	n/a
Debt Service	4,016		-	-	n/a
<b>Total Fire Prevention Services</b>	<b>722,727</b>	<b>758,932</b>	<b>809,120</b>	<b>813,310</b>	<b>1%</b>

PROGRAM FULL TIME EQUIVALENT POSITIONS				
	Actual 2008/09	Actual 2009/10	Budget 2010/11	Budget 2011/12
Fire Prevention Services	8.0	8.0	8.0	8.0
<b>Total Fire Prevention Services</b>	<b>8.0</b>	<b>8.0</b>	<b>8.0</b>	<b>8.0</b>

## Program Description

Fire Operations provides the vital fire and emergency medical services (EMS) capabilities required to protect the lives and property of the citizens of Clearwater and residents of the Fire District. Fire Operations is managed by a Division Chief, and ten Assistant Chiefs who supervise 171 dual (Fire and EMS) certified line personnel. The Assistant Chiefs manage the staffing of all apparatus and take the role of Incident Command Officer during emergency situations. Fire Operations' personnel provide fire as well as, basic and advanced life support services. Additional responsibilities include response to emergency medical calls and to hazardous materials conditions to stabilize the incident with help from the Pinellas County Hazardous Materials team.

Fire Operations is budgeted under two separate programs: Fire Operations and Emergency Medical Services (EMS). Pinellas County contracts with the City to provide emergency medical services on their behalf and costs are budgeted separately for reporting and accounting purposes.

**Suppression Bureau** – This Bureau's primary tasks are to locate a fire, confine it to the point of origin; evacuate and rescue victims; extinguish the fire; salvage property; and overhaul the fire to prevent rekindle. Other tasks include vehicle accidents, technical rescues, and emergency medical responses.

**Special Operations Bureau** – This Bureau organizes the special teams planning, training, certification and response. Specialized teams include the Marine Response Team, Technical Rescue Team, and Dive Team.

**Training Bureau** – This Bureau involves a classroom, fire tower, burning pits, computer access and a library that provides comprehensive firefighting and emergency medical services training programs necessary to continually update, certify, and refresh knowledge and performance in every discipline. This bureau also oversees the Fire Explorer's program.

**Health and Safety Bureau** – This Bureau evaluates various equipment for safety, effectiveness, and compatibility to ensure a well-equipped, responsive, and prepared Fire and Rescue workforce. The Assistant Chief of Health and Safety facilitates the wellness program and promotes health and safety preparedness through the Department. The Bureau oversees and reviews the accidents and injuries within the Department and analyzes the causes in order to rectify potential reoccurring damages. The Bureau coordinates with the Human Resources Department for the recruitment and advancement of Fire and Rescue personnel. The Assistant Chief is responsible for the development of an Incident Scene Safety Officer Program to enhance firefighter safety and implementation of an International Association of Fire Chiefs (IAFC) / International Association of Fire Fighters (IAFF) joint initiative based wellness program. This Bureau also oversees the Honor Guard program.

PROGRAM SUMMARY					
	Actual 2008/09	Actual 2009/10	Budget 2010/11	Budget 2011/12	% Change
Personnel	10,228,230	11,416,534	11,362,320	11,118,380	-2%
Operating	129,074	134,155	152,700	123,760	-19%
Internal Services	499,415	535,077	623,300	605,910	-3%
Debt Service	143,603	143,745	167,600	345,520	106%
<b>Total Fire Operations</b>	<b>11,000,322</b>	<b>12,229,511</b>	<b>12,305,920</b>	<b>12,193,570</b>	<b>-1%</b>

# FIRE OPERATIONS

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<b>PROGRAM FULL TIME EQUIVALENT POSITIONS</b>				
	<b>Actual 2008/09</b>	<b>Actual 2009/10</b>	<b>Budget 2010/11</b>	<b>Budget 2011/12</b>
Fire Operations	130.0	130.0	126.0	123.0
<b>Total Fire Operations</b>	<b>130.0</b>	<b>130.0</b>	<b>126.0</b>	<b>123.0</b>

# EMERGENCY MEDICAL SERVICES

## Program Description

**Emergency Medical Services Bureau** – Our EMS responsibilities include responding to medical calls and providing emergency medical services to injured parties of fires, traffic accidents, or other medical-related incidents. The EMS effort utilizes paramedic-trained firefighters, advanced and basic life support vehicles, a Fire Medic Lieutenant supervisor on each shift, and the EMS Assistant Chief to fulfill its objectives. Emergency medical care is provided under the direction of a licensed Emergency Physician. The EMS Bureau plans and oversees a model Automated External Defibrillator (AED) program that has received national recognition from the American Heart Association.

<b>PROGRAM SUMMARY</b>					
	<b>Actual 2008/09</b>	<b>Actual 2009/10</b>	<b>Budget 2010/11</b>	<b>Budget 2011/12</b>	<b>% Change</b>
Personnel	4,965,144	4,997,726	5,170,190	5,153,360	0%
Operating	314,460	280,060	383,470	368,700	-4%
Internal Services	332,699	338,870	371,560	358,530	-4%
Capital	1,934	10,960	12,540	7,880	-37%
Debt Service	255,582	272,291	212,190	168,020	-21%
Transfers	140,644	152,380	215,610	175,470	-19%
<b>Total Emergency Medical Services</b>	<b>6,010,463</b>	<b>6,052,287</b>	<b>6,365,560</b>	<b>6,231,960</b>	<b>-2%</b>

<b>PROGRAM FULL TIME EQUIVALENT POSITIONS</b>				
	<b>Actual 2008/09</b>	<b>Actual 2009/10</b>	<b>Budget 2010/11</b>	<b>Budget 2011/12</b>
Emergency Medical Services	62.0	62.0	59.0	59.0
<b>Total Emergency Medical Services</b>	<b>62.0</b>	<b>62.0</b>	<b>59.0</b>	<b>59.0</b>