



City Manager's Office – 6.0 FTE's  
\*City Council - FTE

## Mission

*Our mission is to ensure that the City of Clearwater government provides the municipal services and infrastructure necessary for a high quality of life for all our citizens.*

## Program Description

The City of Clearwater is governed by a Council/Manager form of government with the City Manager, appointed by the City Council, serving as the chief executive and administrative officer of the City. The City Manager is a professional administrator retained by the City Council to administer the day-to-day operations and services of the City. The City Manager administers policies and legislation adopted by the City Council, directs all departments, offices and operations of the City, and prepares and administers the annual budget.

A staff directly supports the City Manager, consisting of two Assistant City Managers and an administrative staff. All departments within the City report directly to either the City Manager or one of the Assistant City Managers.

<b>Department Summary</b>					
	<b>Actual 2012/13</b>	<b>Actual 2013/14</b>	<b>Budget 2014/15</b>	<b>Budget 2015/16</b>	<b>% Change</b>
Personnel	943,933	858,282	860,750	846,580	-2%
Operating	81,717	89,960	123,320	119,830	-3%
Internal Services	108,657	114,298	107,870	109,180	1%
<b>Total City Manager Office</b>	<b>1,134,307</b>	<b>1,062,540</b>	<b>1,091,940</b>	<b>1,075,590</b>	<b>-1%</b>
<b>Full Time Equivalent Positions</b>	<b>9.0</b>	<b>8.0</b>	<b>7.0</b>	<b>6.0</b>	<b>(1.0)</b>

## Program Highlights

- ◆ The City Manager's Office is supported by six full time equivalent positions, a reduction of one FTE from the 2014/15 budget. For fiscal year 2015/16, the Downtown Manager is being transferred to Economic Development.
- ◆ There have been no other significant changes in the City Manager's program. The budget for this department reflects a 1% decrease from the 2014/15 budget primarily due to the reduction in personnel.
- ◆ Operating expenses include \$75,000 as a source of funding for the City Manager to handle small, unbudgeted problems that arise during any fiscal year; this is the same level of funding as fiscal year 2014/15.

