



**General Fund – 7.8 FTE’s**

**Marine Fund – 17.9 FTE’s**

**Airpark Fund – 1.4 FTE’s**

**Clearwater Harbor Marina Fund – 6.7 FTE’s**

**Total Marine and Aviation – 33.8 FTE’s**

## *Mission*

*Maintain the Marine and Aviation department as a revenue-producing department with a well trained and dedicated staff that provides high quality marine and aviation related services with excellent customer satisfaction to our citizens and customers.*

## Department Description

The Marine and Aviation department administers and operates the following programs: Clearwater Beach Marina, Airpark, Sailing Center, Clearwater Harbor Marina and Pier 60 Operations. The department currently has 33.8 full time equivalent positions providing service to these areas.

DEPARTMENT SUMMARY					
	Actual 2012/13	Actual 2013/14	Budget 2014/15	Budget 2015/16	% Change
<b>General Fund</b>					
Pier 60 Operations	654,507	797,768	834,720	927,800	11%
Sailing Center	29,118	27,374	36,000	40,180	12%
Subtotal	683,625	825,142	870,720	967,980	11%
<b>Marine Fund</b>					
Beach Marina Operations	4,308,761	4,486,229	4,526,360	4,589,840	1%
<b>Airpark Fund</b>					
Airpark	199,552	193,549	207,810	274,870	32%
<b>Clearwater Harbor Marina Fund</b>					
Clearwater Harbor Marina	354,425	470,060	554,280	604,340	9%
<b>Total</b>	<b>5,546,363</b>	<b>5,974,980</b>	<b>6,159,170</b>	<b>6,437,030</b>	<b>5%</b>

DEPARTMENT FULL TIME EQUIVALENT POSITIONS				
	Actual 2012/13	Actual 2013/14	Budget 2014/15	Budget 2015/16
General Fund	5.9	5.9	7.5	7.8
Marine Fund	17.1	17.1	17.1	17.9
Airpark Fund	1.4	1.4	1.4	1.4
Clearwater Harbor Marina Fund	5.6	5.6	5.6	6.7
<b>Total Marine &amp; Aviation</b>	<b>30.0</b>	<b>30.0</b>	<b>31.6</b>	<b>33.8</b>

## General Fund Pier 60 and Sailing Center Highlights

- ◆ Pier 60 is a General Fund operation. The Pier 60 program is supported by 7.8 full time equivalent positions, an increase of 0.3 FTE's from the 2014/15 budget. In the Pier 60 program, part time hours of a Marine Facility Operator are increased representing an additional 0.3 FTE's for fiscal year 2015/16.
- ◆ The Clearwater Community Sailing Association, a 501C3 corporation, manages the Sailing Center. The budget represents the portion of the facility utility charges and maintenance services that the City continues to pay under the agreement.
- ◆ Capital Improvement Fund transfers include \$20,000, for the routine maintenance of Pier 60 in 2015/16, the same level of funding as the 2014/15 budget.
- ◆ For the first time in fiscal year 2015/16 the Pier 60 program is charged an administrative service charge of \$23,850 to reimburse the Marine Fund for a portion of the administrative functions, which are budgeted in the Marine Fund.
- ◆ Other operating costs in the Pier 60 program include the budget of \$400,000 for inventory for resale items which represents a 7% increase from fiscal year 2014/15. There are no other significant changes in the Pier 60 program the fiscal year 2015/16 budget reflects an 11% increase over prior year.
- ◆ For the first time in fiscal year 2015/16 the Sailing Center is charged an administrative service charge of \$3,570 to reimburse the Marine Fund for a portion of the administrative functions, which are budgeted in the Marine Fund. The Sailing Center reflects a 12% increase over the 2014/15 budget due to this administrative charge.

## Marine Fund Highlights

- ◆ The Marine Fund is a self-supporting enterprise operation established to fund all operations, maintenance, and improvements necessary to maintain the City's Marina operations.
- ◆ The Marine Operations program is supported by 17.9 full time equivalent positions, an increase of 0.8 FTE's from the 2014/15 budget. In fiscal year 2015/16, an additional full time Trades worker position is added which is offset by a reduction in part time hours resulting in a net increase of 0.8 FTE's.
- ◆ Inventory costs for fuel purchases are budgeted at \$2.5 million in 2015/16, the same level of funding as the 2014/15 budget.
- ◆ Budgeted transfers for 2015/16 include a payment in lieu of taxes in the amount of \$244,430 to support the General Fund, a 5% increase from the 2014/15 budget. Transfers to the Capital Improvement Fund of \$95,000 represent funding necessary to maintain the infrastructure of the Marina as well as the City's waterways; this is a 21% decrease in funding from the 2014/15 budget.
- ◆ There have been no other significant changes in the Marine Operations budget. The budget for this program reflects a 1% increase from the 2014/15 budget.

## Airpark Fund Highlights

- ◆ The Airpark Fund is a self-supporting enterprise operation established to fund all operations, maintenance, and improvements necessary to maintain Clearwater Airpark operations.
- ◆ The Airpark Operations program is supported by 1.4 full time equivalent positions, the same as the 2014/15 budget.
- ◆ The Airpark Fund is charged an administrative service charge reimbursing the Marine Fund for a portion of the administrative functions, which are budgeted in the Marine Fund. In fiscal year 2015/16, this expenditure is estimated to be approximately \$66,600, an increase of 80% from the 2014/15 budget.
- ◆ Transfers to the Capital Improvement Fund of \$25,000 provide funding for Airpark project for fiscal year 2015/16. Transfers also include \$14,760 representing the payment in lieu of taxes to the General Fund, which is a 3% increase from the 2014/15 budget.
- ◆ There have been no other significant changes in the Airpark Operations budget. The budget for this program reflects an increase of 32% from the 2014/15 budget.

## Clearwater Harbor Marina Fund Highlights

- ◆ The Clearwater Harbor Marina Fund is a self-supporting enterprise operation established to fund all operations, maintenance, and improvements necessary to maintain the Clearwater Harbor Marina operations.
- ◆ This program is supported by 6.7 full time equivalent positions, an increase of 1.1 FTE's from the 2014/15 budget. One Custodian and increased part time hours representing 0.1 FTE's for Police Aides are being added in fiscal year 2015/16.
- ◆ Other operating expenditures reflect an administrative service charge reimbursing the Marine Fund for a portion of the administrative functions, which are budgeted in the Marine Fund. In fiscal year 2015/16, this expenditure is estimated to be approximately \$100,640, which is a 19% decrease from the 2014/15 budget.
- ◆ Capital Improvement Fund transfers include \$25,000, for the routine maintenance of the Clearwater Harbor Marina in 2015/16, a 67% increase from the 2014/15 budget. Transfers also include \$34,060 representing the payment in lieu of taxes to the General Fund; this computation is based upon a rate of 5.5% of fiscal year 2013/14 gross revenues. The 2015/16 contribution represents an increase of 11% over the 2014/15 budget.
- ◆ There have been no other significant changes in the Clearwater Harbor Marina budget. This program reflects an increase of 9% from the 2014/15 budget.

## Pier 60 Operations

### Program Description

Pier 60 is a City owned fishing pier and fills a void in the community by providing a fishing facility in the area. The pier was rebuilt in 1994 at a cost of over \$2.2 million with a bait house and six covered pavilions. It has a bait and gift shop, restrooms, and up to date tide and weather information and is open from 6:00am to 9:30pm, October 1 – April 1, and 24 hours a day the rest of the year. All wood railings on the Pier were replaced with plastic lumber as part of a Pier renovation project in 2013.

<b>Program Summary</b>					
	<b>Actual 2012/13</b>	<b>Actual 2013/14</b>	<b>Budget 2014/15</b>	<b>Budget 2015/16</b>	<b>% Change</b>
Personnel	284,686	311,598	321,570	355,270	10%
Operating	349,434	448,189	476,050	525,400	10%
Internal Services	387	17,981	17,100	27,130	59%
Transfers	20,000	20,000	20,000	20,000	0%
<b>Total Pier 60 Operations</b>	<b>654,507</b>	<b>797,768</b>	<b>834,720</b>	<b>927,800</b>	<b>11%</b>
<b>Full Time Equivalent Positions</b>	<b>5.9</b>	<b>5.9</b>	<b>7.5</b>	<b>7.8</b>	<b>0.3</b>

# Sailing Center Operations

## Program Description

The Clearwater Community Sailing Association Center on Sand Key takes advantage of the waterfront property owned by the City and fills a void in the area for an upscale sailing facility. The center opened in November of 1991 and serves the sailing community of Clearwater and the surrounding areas. The center provides beginning and intermediate sailing classes, as well as, the sailability program that provides sailing classes and regattas for those with physical challenges. The center also has watercolor classes, yoga classes and has a multipurpose room for events, meetings, receptions and weddings. The Sailing Center received an upgrade in 2009 to include two open air decks and an additional office for a total of 3,088 sf. The facility is managed by a 501(c)(3) organization that saves the City in excess of \$150,000 annually.

<b>Program Summary</b>					
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Budget</b>	<b>%</b>
	<b>2012/13</b>	<b>2013/14</b>	<b>2014/15</b>	<b>2015/16</b>	<b>Change</b>
Operating	8,428	4,574	11,500	15,070	31%
Internal Services	20,690	22,800	24,500	25,110	2%
<b>Total Sailing Center Operations</b>	<b>29,118</b>	<b>27,374</b>	<b>36,000</b>	<b>40,180</b>	<b>12%</b>

# Clearwater Airpark Operations

## Program Description

Clearwater Airpark is a single paved runway facility on a 47-acre site and is currently operating as a general aviation airport. A Fixed Base Operator (FBO), provides daytime management and customer service with flight service, aircraft rental, hangar and tie down rental, maintenance, and flight training. The department converted the Airpark to an enterprise fund starting in fiscal year 2001 and it is currently economically self-sufficient. Portions of the Master plan have been implemented, with the airpark close to being fully utilized. The current footprint allows for approximately 30-40 additional T-hangars and a new FBO building. Major improvements in fiscal year 2013/14 included extending the runway 600 feet and repaving the entire runway and taxiway. An automated weather observation station was also added.

<b>Program Summary</b>					
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Budget</b>	<b>%</b>
	<b>2012/13</b>	<b>2013/14</b>	<b>2014/15</b>	<b>2015/16</b>	<b>Change</b>
Personnel	56,165	58,243	56,940	64,290	13%
Operating	120,900	112,299	114,930	165,920	44%
Internal Services	3,507	3,601	5,780	4,300	-26%
Capital	5,149	5,116	-	-	n/a
Debt	821	790	800	600	-25%
Transfers	13,010	13,500	29,360	39,760	35%
<b>Total Clearwater Airpark</b>	<b>199,552</b>	<b>193,549</b>	<b>207,810</b>	<b>274,870</b>	<b>32%</b>
<b>Full Time Equivalent Positions</b>	<b>1.4</b>	<b>1.4</b>	<b>1.4</b>	<b>1.4</b>	<b>-</b>

# Beach Marina Operations

## Program Description

This program is responsible for the administration, operation and maintenance of the City owned Marina facility, with 189 slips, including dock and piling replacement, waterway management of over 470 marine informational and regulatory signs and routine repairs for all equipment within the department. The Harbormaster's office is responsible for the administration of all operations which includes serving as property manager for boat slips, land and building leases assigned to the department, the Seminole Street Launch Ramp, and the fuel dock; which generates over \$4.5 million in revenues each year.

<b>Program Summary</b>					
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Budget</b>	<b>%</b>
	<b>2012/13</b>	<b>2013/14</b>	<b>2014/15</b>	<b>2015/16</b>	<b>Change</b>
Personnel	920,236	989,771	954,390	1,000,980	5%
Operating	3,064,464	3,190,188	3,136,790	3,163,430	1%
Internal Services	84,287	78,377	82,190	86,000	5%
Capital	1,774	3,663	-	-	n/a
Transfers	238,000	224,230	352,990	339,430	-4%
<b>Total Beach Marina Operations</b>	<b>4,308,761</b>	<b>4,486,229</b>	<b>4,526,360</b>	<b>4,589,840</b>	<b>1%</b>
<b>Full Time Equivalent Positions</b>	<b>17.1</b>	<b>17.1</b>	<b>17.1</b>	<b>17.9</b>	<b>0.8</b>

## Program Description

The Clearwater Harbor Marina is an ancillary facility to the main municipal marina on Clearwater Beach. This facility adds an additional 126 boat slips within two floating concrete dock basins in the downtown Clearwater area located off of Drew and Cleveland Streets. This facility is operated as a stand-alone facility separate from the municipal marina with its own revenue and expense codes. The Harbormaster's office is responsible for the management, maintenance, and administration support. These slips are for private recreational boats only. Approved ferry service and advance notice pick up and drop off of passengers coordinated by the dock master is also available. This facility has 24-hour security seven days a week and is staffed from 6:00 am to 6:00 pm daily.

<b>Program Summary</b>					
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Budget</b>	<b>%</b>
	<b>2012/13</b>	<b>2013/14</b>	<b>2014/15</b>	<b>2015/16</b>	<b>Change</b>
Personnel	179,912	168,301	202,400	245,940	22%
Operating	146,536	251,668	293,840	282,030	-4%
Internal Services	8,373	15,665	12,450	17,310	39%
Capital	1,804	8,826	-	-	n/a
Transfers	17,800	25,600	45,590	59,060	30%
<b>Total Clearwater Harbor Marina</b>	<b>354,425</b>	<b>470,060</b>	<b>554,280</b>	<b>604,340</b>	<b>9%</b>
<b>Full Time Equivalent Positions</b>	<b>5.6</b>	<b>5.6</b>	<b>5.6</b>	<b>6.7</b>	<b>1.1</b>

