

**Department Objective**

The Objective of the City Attorney's Office is to provide timely, cost-efficient, quality services and advice to support the City Council, the City Manager, and the City departments, boards and agencies in fulfilling their missions and goals: and to advance, advocate and safeguard the interests of the City within the bounds of the law.

In furthering the City Council's Strategic Direction of providing cost effective municipal services through financial responsibility, efficiency and quality, the City Attorney's Office defends lawsuits brought against the city; assists departments in drafting or reviewing agreements and contracts, real estate transactions, and purchasing issues and procedures; drafts or assists city staff in drafting ordinances and resolutions and performs any research associated therewith; and advises city staff and Council on all legal issues including city code and state statute interpretation, employee matters, police advice and training, and general legal questions.

**Summary of Service Provided**

**City Attorney's Office**

**Litigation** – the defense of lawsuits against the City and the prosecution of City lawsuits against others. Also included in this function are matters involving land use/zoning, code violations, employee issues and civil forfeitures.

**Transactional** – Assists departments in drafting or reviewing agreements and contracts, real estate transactions, and purchasing issues and procedures.

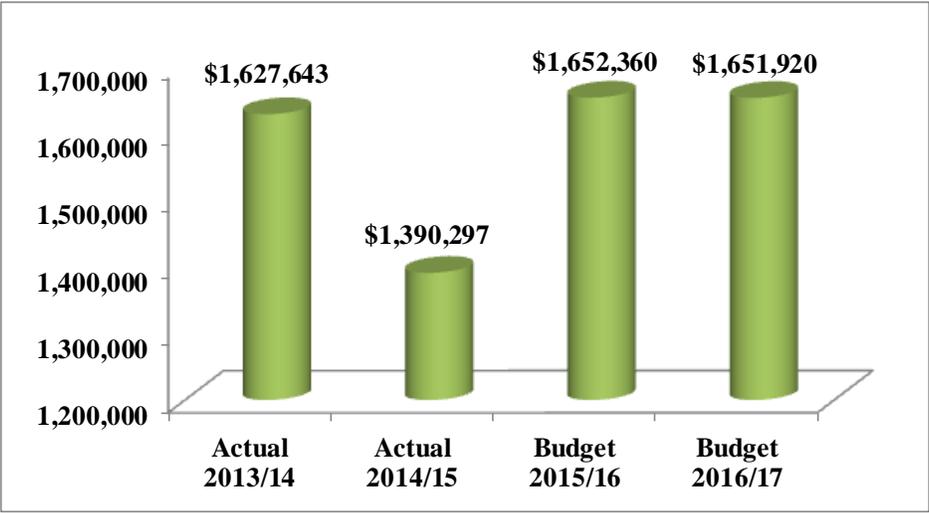
**Legislation** – Drafts or assists City staff in drafting ordinances and resolutions and performs any research associated therewith.

**Legal Advice** – Advises City staff on all legal issues including city code and state statute interpretation, employee matters, police advice and training, and general legal questions.

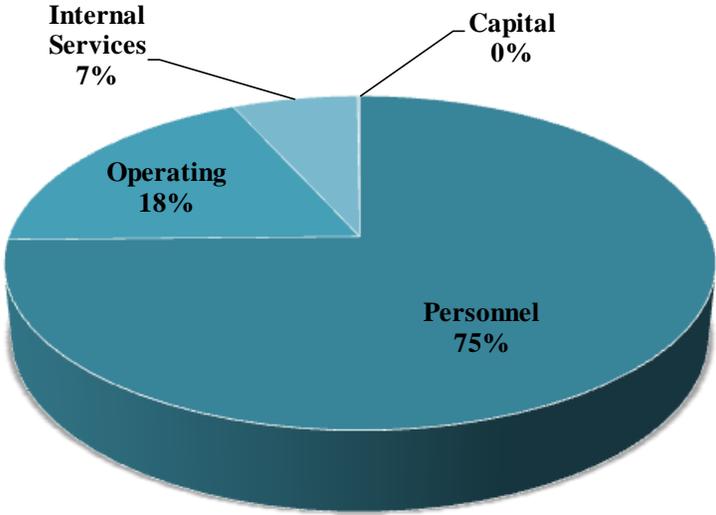
**Budget Summary**

	<b>Actual 2013/14</b>	<b>Actual 2014/15</b>	<b>Budget 2015/16</b>	<b>Budget 2016/17</b>	<b>% Change</b>
Personnel	1,220,151	1,180,185	1,234,530	1,234,210	0%
Operating	292,969	99,093	303,210	305,820	1%
Internal Services	113,370	110,373	112,620	109,690	-3%
Capital	1,153	646	2,000	2,200	10%
<b>Total City Attorney's Office</b>	<b>1,627,643</b>	<b>1,390,297</b>	<b>1,652,360</b>	<b>1,651,920</b>	<b>0%</b>
<b>Total City Attorney's FTEs</b>	<b>11.0</b>	<b>11.5</b>	<b>11.5</b>	<b>11.5</b>	<b>0.0</b>

Department Total Summary



Fiscal Year 2016/17 Budget by Category



## Budget Highlights

- ◆ The City Attorney's Office is supported by 11.5 full time equivalent positions, an increase of 0.5 FTEs from the 2015/16 budget.
- ◆ Personnel costs represent 75% of this program's budget.
- ◆ Capital expenditures represent funding for books and publications for \$2,200; this is an increase of 10% from 2015/16 budget.
- ◆ Other operating expenditures include \$238,000 for outside professional services, a 2% increase from the 2015/16 budget.
- ◆ There have been no other significant changes in the City Attorney's Office. The budget for this Department reflects a slight decrease from the 2015/16 budget.