



Fire Department – 204.0 FTE’s

Department Description

Clearwater Fire and Rescue is divided into three divisions: Support Services, Operations, and Fire Prevention Services. There are 204 fire-fighting, emergency medical services, management staff and support staff full time equivalent positions allocated to support and protect the City and the unincorporated areas of Pinellas County within the Clearwater Fire District.

The internationally accredited Department serves a fire district with a total area of 40.7 miles with a permanent population of approximately 137,310 residents, which increases to over 160,000 during peak tourist season. The community is being served by eight fire stations strategically located to provide expeditious response times throughout the City. We are a full service Fire and Rescue Department providing non-emergency and emergency response services, including: Fire Prevention, Public Fire and Life Safety Education, Building Plan Review, Inspections, Basic and Advanced Life Support Rescue (BLS and ALS), Fire Suppression, Technical Rescue and Marine Rescue. In addition to the engine companies at each station (six ALS and two BLS), the Department also responds with five Advanced Life Support (ALS) rescue units, two truck (Aerial) companies, and one squad/heavy rescue/air supply unit. Two Assistant Chiefs who divide the response area supervise this complement of equipment on a 24-hour basis. In addition, all responsibilities of city-wide emergency management are assigned to a Division Chief.

Fire and Rescue supports several community programs, such as but not limited to: Chaplainship, Special Needs Evacuation, Smoke Detectors, Fire Explorers, Honor Guard, and Juvenile Fire Setters.

DEPARTMENT SUMMARY					
	Actual 2013/14	Actual 2014/15	Budget 2015/16	Budget 2016/17	% Change
Administration	579,503	643,688	700,060	695,710	-1%
Support Services	3,331,448	3,343,392	3,556,540	3,946,490	11%
Fire Prevention Services	864,185	860,627	880,370	1,044,740	19%
Fire Operations	13,331,123	12,863,622	13,370,810	13,323,540	0%
Emergency Medical	6,994,491	6,757,655	7,020,710	7,302,410	4%
Total Fire	25,100,750	24,468,984	25,528,490	26,312,890	3%

DEPARTMENT FULL TIME EQUIVALENT POSITIONS				
	Actual 2013/14	Actual 2014/15	Budget 2015/16	Budget 2016/17
Fire Administration	8.0	9.0	8.0	8.0
Support Services	3.0	2.0	2.0	3.0
Fire Prevention Services	8.0	8.0	8.0	9.0
Fire Operations	123.0	123.0	123.0	124.0
Emergency Medical Services	59.0	59.0	60.0	60.0
Total Fire Department	201.0	201.0	201.0	204.0

Department Highlights

- ❖ The Fire Department is supported by 204 full-time equivalent positions, an increase of three FTE's from the 2015/16 budget. In fiscal year 2016/17, a Respiratory Technician, Fire Inspector II and Training Lieutenant are being added to the Fire Department. During fiscal year 2016/17, the department created an EMS Coordinator position utilizing the vacant Deputy Chief position.
- ❖ Regular overtime and Fair Labor Standards Act (FLSA) overtime costs across the department are budgeted at \$1,045,880, the same level of funding as the 2015/16 budget.
- ❖ Funding for the Fire Supplemental Pension plan for \$1,300,000 is included in the budget for fiscal year 2016/17. This is based upon the Government Finance Officers Association (GFOA) recommendation that our state funding for Police and Fire supplemental plans should be recorded as both revenues and expenditures for City employer contributions in the General Fund.
- ❖ Personnel costs represent approximately 82% of the Fire Department total operating budget.
- ❖ The Fire Department personnel budget reflects step advancement for IAFF union employees in fiscal year 2016/17.
- ❖ Debt service costs for the department are budgeted at \$480,810 a decrease of 19% from fiscal year 2015/16 due to payoff of an engine and rescue unit.
- ❖ Transfers to the Capital Improvement Fund total \$469,360 to support Fire projects for fiscal year 2016/17.
- ❖ There have been no other significant changes in the Fire Department 2016/17 budget. The budget for the Department reflects a 3% increase from the 2015/16 budget.

Program Description

Fire Administration provides direction and exercises all operational, support, and administrative control for Fire and Rescue activities, as well as city wide emergency management. Functions include supervising budget and payroll responsibilities, including corollary programs relating to the County Fire and EMS district. Fire Administration provides operational business and strategic plans; analyzes operations for cost effectiveness; represents the Department with government entities and other fire divisions and personnel. All Department contracts and grants are produced, prepared, and/or reviewed by this office in conjunction with the City Manager and City Attorney's Offices. Additionally, Administration establishes, reviews, and updates operational directives, policies, and procedures, as well as council agenda items and department bulletins. The Administration program also includes public information, marketing coordination and special projects, such as: department accreditation, insurance service office rating (ISO), and facility construction.

PROGRAM SUMMARY					
	Actual 2013/14	Actual 2014/15	Budget 2015/16	Budget 2016/17	% Change
Personnel	541,182	605,228	646,460	652,050	1%
Operating	1,358	1,084	880	1,240	41%
Internal Services	36,963	37,376	52,720	43,300	-18%
Total Fire Administration	579,503	643,688	700,060	696,590	0%

PROGRAM FULL TIME EQUIVALENT POSITIONS				
	Actual 2013/14	Actual 2014/15	Budget 2015/16	Budget 2016/17
Fire Administration	8.0	9.0	8.0	8.0
Total Fire Administration	8.0	9.0	8.0	8.0

Program Description

The Support Services Division is made up of the Logistics Bureau.

Logistics Bureau – This Bureau, headed by a Logistics Manager, ensures all fire equipment, apparatus, and facilities are extensively researched, planned and acquired to ensure compatibility with existing systems and appropriateness for Fire and Rescue present and future mission accomplishment. Logistics also maintains all equipment, exhaust and pressure fans, chain saws, portable generators, pneumatic bags, foam systems, nozzles, specialized valves, tanks, pumps, radios, pagers, and breathing apparatus.

Research and development on new products, equipment, apparatus and technologies is performed through this program to help determine future purchases into the Fire and Rescue Department. Major project management, such as station construction and building renovations, is managed with the expertise of Fire and Rescue personnel.

The Storeskeeper for the Department works in conjunction with Administration and the Operations Division to purchase, store and distribute all of the needed operational supplies.

PROGRAM SUMMARY					
	Actual 2013/14	Actual 2014/15	Budget 2015/16	Budget 2016/17	% Change
Personnel	1,551,540	1,538,806	1,501,340	1,552,470	3%
Operating	803,711	960,060	981,200	1,091,120	11%
Internal Services	681,825	718,273	821,140	853,020	4%
Capital	9,522	4,913	34,880	42,380	22%
Transfers	284,850	121,340	217,980	343,150	57%
Total Support Services	3,331,448	3,343,392	3,556,540	3,882,140	9%

PROGRAM FULL TIME EQUIVALENT POSITIONS				
	Actual 2013/14	Actual 2014/15	Budget 2015/16	Budget 2016/17
Support Services	3.0	2.0	2.0	3.0
Total Support Services	3.0	2.0	2.0	3.0

FIRE PREVENTION SERVICES

Program Description

Fire Prevention Services – Fire Prevention Services is comprised of two bureaus, Fire Inspections & Investigations and Construction Services.

Fire Inspections & Investigations Bureau – The Division Chief/Fire Marshal serves as the Fire Chief's designated code enforcement official referred to the Florida Fire Prevention Code as “The Authority Having Jurisdiction”.

The Fire Marshal serves as investigator for the determination of the origin and source of all fires. This individual is also assigned to investigate and respond to questions or complaints from the public and City officials.

Construction Services Bureau – This Bureau evaluates and ensures that all plans submitted for construction, renovation or alteration permits meet the standards of the Florida Fire Prevention Code. The staff of the Bureau meets with development, design, and construction professionals as needed to ensure that project planning, development, and construction are compliant with the applicable codes and guidelines. Additionally, the plans reviewer for each permitted job is responsible for conducting the required field inspections to ensure the permitted work is code compliant.

PROGRAM SUMMARY					
	Actual 2013/14	Actual 2014/15	Budget 2015/16	Budget 2016/17	% Change
Personnel	790,161	777,447	798,820	921,000	15%
Operating	3,410	3,521	3,520	3,960	13%
Internal Services	70,614	79,659	78,030	119,320	53%
Debt Service	-	-	-	4,420	n/a
Total Fire Prevention Services	864,185	860,627	880,370	1,048,700	19%

PROGRAM FULL TIME EQUIVALENT POSITIONS				
	Actual 2013/14	Actual 2014/15	Budget 2015/16	Budget 2016/17
Fire Prevention Services	8.0	8.0	8.0	9.0
Total Fire Prevention Services	8.0	8.0	8.0	9.0

Program Description

Fire Operations provides the vital fire and emergency medical services (EMS) capabilities required to protect the lives and property of the citizens of Clearwater and residents of the Fire District. Fire Operations is managed by a Division Chief, and ten Assistant Chiefs who supervise 171 dual (Fire and EMS) certified line personnel. The Assistant Chiefs manage the staffing of all apparatus and take the role of Incident Command Officer during emergency situations. Fire Operations' personnel provide basic and advanced life support services as well as fire services. Additional responsibilities include response to emergency medical calls and to hazardous materials conditions to stabilize the incident with help from the Pinellas County Hazardous Materials team.

Fire Operations is budgeted under two separate programs: Fire Operations and Emergency Medical Services (EMS). Pinellas County contracts with the City to provide emergency medical services on their behalf and costs are budgeted separately for reporting and accounting purposes.

Suppression Bureau – This Bureau's primary tasks are to locate a fire, confine it to the point of origin; evacuate and rescue victims; extinguish the fire; salvage property; and overhaul the fire to prevent rekindle. Other tasks include vehicle accidents, technical rescues, and emergency medical responses.

Special Operations Bureau – This Bureau organizes the special teams planning, training, certification and response. Specialized teams include the Marine Response Team, Special Operations Response Team, Technical Rescue Team, and Dive Team.

Training Bureau – This Bureau involves a classroom, fire tower, burning pits, computer access and a library that provides comprehensive firefighting and emergency medical services training programs necessary to continually update, certify, and refresh knowledge and performance in every discipline. This bureau also oversees the Fire Explorer's program.

Health and Safety Bureau – This Bureau evaluates various equipment for safety, effectiveness, and compatibility to ensure a well-equipped, responsive, and prepared Fire and Rescue workforce. The Assistant Chief of Health and Safety facilitates the wellness program and promotes health and safety preparedness through the Department. The Bureau oversees and reviews the accidents and injuries within the Department and analyzes the causes in order to rectify potential reoccurring damages. The Bureau coordinates with the Human Resources Department for the recruitment and advancement of Fire and Rescue personnel. The Assistant Chief is responsible for the development of an Incident Scene Safety Officer Program to enhance firefighter safety and implementation of an International Association of Fire Chiefs (IAFC) / International Association of Fire Fighters (IAFF) joint initiative based wellness program. This Bureau also oversees the Honor Guard program.

PROGRAM SUMMARY					
	Actual 2013/14	Actual 2014/15	Budget 2015/16	Budget 2016/17	% Change
Personnel	12,360,684	12,072,949	12,073,860	12,426,140	3%
Operating	80,756	55,348	55,620	56,060	1%
Internal Services	703,854	549,283	831,920	638,790	-23%
Capital	-	213	-	-	n/a
Debt Service	185,829	185,829	409,410	257,110	-37%
Total Fire Operations	13,331,123	12,863,622	13,370,810	13,378,100	0%

FIRE OPERATIONS

PROGRAM FULL TIME EQUIVALENT POSITIONS				
	Actual 2013/14	Actual 2014/15	Budget 2015/16	Budget 2016/17
Fire Operations	123.0	123.0	123.0	124.0
Total Fire Operations	123.0	123.0	123.0	124.0

EMERGENCY MEDICAL SERVICES

Program Description

Emergency Medical Services Bureau – Our EMS responsibilities include responding to medical calls and providing emergency medical services to injured parties of fires, traffic accidents, or other medical-related incidents. The EMS effort utilizes paramedic-trained firefighters, advanced and basic life support vehicles, a Fire Medic Lieutenant supervisor on each shift, and the EMS Assistant Chief to fulfill its objectives. Emergency medical care is provided under the direction of a licensed Emergency Physician. The EMS Bureau plans and oversees a model Automated External Defibrillator (AED) program.

PROGRAM SUMMARY					
	Actual 2013/14	Actual 2014/15	Budget 2015/16	Budget 2016/17	% Change
Personnel	6,033,649	5,935,904	5,913,900	6,138,000	4%
Operating	325,513	334,166	392,140	386,980	-1%
Internal Services	391,419	352,374	424,260	422,770	0%
Capital	12,566	1,775	11,630	14,120	21%
Debt Service	84,184	69,676	182,190	219,280	20%
Transfers	147,160	63,760	96,590	126,210	31%
Total Emergency Medical Services	6,994,491	6,757,655	7,020,710	7,307,360	4%

PROGRAM FULL TIME EQUIVALENT POSITIONS				
	Actual 2013/14	Actual 2014/15	Budget 2015/16	Budget 2016/17
Emergency Medical Services	59.0	59.0	59.0	60.0
Total Emergency Medical Services	59.0	59.0	59.0	60.0

